

# FORTHCOMING DECISIONS

FOR CONSIDERATION BY THE CABINET  
FOR THE PERIOD 1 APRIL TO 30 JUNE 2024

This notice was published on Monday, 18 March 2024, 28 days prior to the meeting

This Forthcoming Decision Plan contains details of all the key decisions that are due to be considered at the Cabinet meeting shown above, which have been received by the publication date. You should note that, whilst this notice is accurate at the date of publication, the date of the decision may change. As such, you are advised to contact Committee Services (see below for contact details).

A Key Decision is any decision:

- (a) Relating to the approval of or variation to the council's budget or policy framework which is reserved in the council's constitution for determination by full council on a recommendation from cabinet; or
- (b) Which involves the incurring of expenditure, or the making of savings, by the Council which are anticipated to be in excess of £300,000 with the exception of items previously included in the relevant approved budget;
- (c) Where the Council is entering into a contractual obligation with a value in excess of £500,000; or
- (d) For the acquisition or disposal of land or property with a value of over £500,000; or
- (e) Which is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards in the council's area.

When making key decisions, the Cabinet will consider a report on each item which, unless the matter is to be considered in private, will be available for inspection at the Council's offices, or on its website, at least five clear working days before the meeting. Copies of the report and background papers (provided not private) will be available at the time the report is made public on the Council's website or at the Council's offices.

If you would like further information on any of the items shown in this Forthcoming Decisions plan; such as copies or extracts of any report or background paper, or if you would like a copy of the Forthcoming Decisions plan, contact the Committee Services team by email at [committee@folkestone-hythe.gov.uk](mailto:committee@folkestone-hythe.gov.uk) or by telephone on 01303 853000. A copy of the Forthcoming Decisions plan is also available on the Council's website ([www.folkestone-hythe.gov.uk](http://www.folkestone-hythe.gov.uk)).

All meetings\* are open to the public, unless the subject matter is such that the Local Government Act 1972 (as amended) allows the matter to be considered in private. For information about attending meetings, please contact Jemma West, Committee Services Team Leader, on 01303 853369.

\*When a key decision is taken by an individual Cabinet Member or officer acting under delegated authority there is no requirement for that decision to be taken in public, and the event, time and place at which the decision is taken does not constitute a meeting under the terms of the Local Government Acts.

## THE CABINET

<b>Cabinet Member</b>	<b>Cabinet Members Portfolios</b>
Councillor Jim Martin	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
Councillor Tim Prater	Deputy Leader of the Council and Cabinet Member for Finance and Governance
Councillor Gary Fuller	Cabinet Member for Resident Engagement and accountability
Councillor Mike Blakemore	Cabinet Member for Community and Collaboration
Councillor Polly Blakemore	Cabinet Member for Transport, Regulatory Services and Building control
Councillor Rebecca Shoob	Cabinet Member for Housing and Homelessness
Councillor Stephen Scoffham	Cabinet Member for Climate, Environment and Biodiversity
Councillor Rich Holgate	Cabinet Member for Place Plan, Heritage, Tourism and District Economy
Councillor Jeremy Speakman	Cabinet Member for Assets and Operations

## CORPORATE LEADERSHIP TEAM

<b>Name</b>	<b>Job Title</b>
Dr Susan Priest	Chief Executive
Lydia Morrison	Interim S151 Officer and Director - Corporate Services
Andy Blaszkowicz	Director - Housing & Operations
Ewan Green	Director – Strategy and Resources

Decision Item / Report Heading	Item /Report Summary	Key Decision?	Exemption Class: Fully/Part/Open	Contact Officer	Cabinet Portfolio
<b>April</b>					
East Kent Spatial Development Company Update	To provide an overview of the work and performance of the company and an update on current activities within the Folkestone & Hythe district.	No	Open		Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
Oportunitas Limited - Business Plan 2024-25	This report proposes a Business Plan from the Board of Oportunitas Ltd (“the company”) covering its activities through to 31 March 2025.	No	Open	Gavin Edwards, Performance and Improvement Specialist  gavin.edwards@folkestone-hythe.gov.uk	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
Highview Disposal	Following Cabinet approval to pause the development and consider disposing of the asset, officers have taken the site to market and received offers. This report details the offers and makes a recommendation to dispose of the site to the highest bidder.	Yes	Part exempt	Samuel Aligbe, Chief Officer - Corporate Estate and Development  Samuel.aligbe@folkestone-hythe.gov.uk	Cabinet Member for Assets and Operations

</PI4>

<PI5>

<b>Decision Item / Report Heading</b>	<b>Item /Report Summary</b>	<b>Key Decision?</b>	<b>Exemption Class: Fully/Part/Open</b>	<b>Contact Officer</b>	<b>Cabinet Portfolio</b>
Biggins Wood – Council Purchase of Affordable Housing	Following the decision to dispose of the Biggins Wood site and Cabinet’s approval of the HRA Business Plan the opportunity has arisen to purchase the affordable housing from the residential developer. This report sets out the opportunity which fits within the parameters of the HRA Business Plan and will deliver 24 new affordable homes to the Council.	Yes	Open	Gill Butler, Chief Officer - Housing  gill.butler@folkestone-hythe.gov.uk	Cabinet Member for Housing and Homelessness, Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy

</PI5>

<PI6>

Infrastructure Funding Statement 2023	In accordance with the latest revisions made via the Community Infrastructure Levy (Amendment) (England) (No. 2) Regulations 2019)[1], from December 2020 local authorities must publish an Infrastructure Funding Statement (IFS). The IFS document provides a summary of all financial and non-financial developer contributions relating to Section 106 Legal Agreements (S106) and the Community Infrastructure Levy (CIL) within Folkestone & Hythe District for a given financial year.	Yes	Open	James Hammond, Strategy & Policy Senior Specialist  james.hammond@folkestone-hythe.gov.uk	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
---------------------------------------	---	-----	------	---	---

<b>Decision Item / Report Heading</b>	<b>Item /Report Summary</b>	<b>Key Decision?</b>	<b>Exemption Class: Fully/Part/Open</b>	<b>Contact Officer</b>	<b>Cabinet Portfolio</b>
	This report seeks approval of the IFS, and identifies the infrastructure needs, the total cost of this infrastructure, anticipated funding from developer contributions, and the choices the authority has made about how these contributions will be used.				
Waste & Street Cleansing Contract - Outcome of Contract Savings Negotiation	This report will detail the outcome of the negotiation with Veolia to achieve a saving on the annual cost of the Waste & Street Cleansing Contract.	Yes	Fully exempt	Andrew Rush, Chief Officer Place & Regulatory Services  andrew.rush@folkestone-hythe.gov.uk	Cabinet Member for Assets and Operations
<b>May</b>					
FOLCA - FHDC Public Sector Hub, Concept Design, Business Case and Next Steps	The report updates Members on the work to date and considers next steps for the project.	Yes	Open	Rod Lean, Chief Officer - Place & Growth  rod.lean@folkestone-hythe.gov.uk	Cabinet Member for Assets and Operations
Ship Street Development	The report will provide an update on proposals for the Ship Street Development and seeks approval to explore options for delivery.	Yes	Part exempt	Samuel Aligbe, Chief Officer - Corporate Estate and Development	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy

Decision Item / Report Heading	Item /Report Summary	Key Decision?	Exemption Class: Fully/Part/Open	Contact Officer	Cabinet Portfolio
				Samuel.aligbe@folkestone-hythe.gov.uk	
Housing Allocations Policy Review and Update	This report sets out the draft Housing Allocations Policy for the district. The policy determines how council and housing association homes are allocated in the district.	Yes	Open	Adrian Hammond, Housing Lead Specialist  adrian.hammond@folkestone-hythe.gov.uk	Cabinet Member for Housing and Homelessness
Telecare equipment in council independent living and age designated properties	<p>In response to all analogue telephone systems being switched off by 2025, the council's housing service has undertaken a procurement exercise to decommission the current hardwired telecare (Lifeline) equipment in its independent living and age designated housing properties, and to procure a replacement hybrid digital IP telecare solution for the independent living properties.</p> <p>This procurement was undertaken via a mini-competition through Consortium Procurement's Technology Enabled Lives framework. Cabinet is asked to approve the award of the contract to the highest scoring bidder as</p>	Yes	Part exempt	Gill Butler, Chief Officer - Housing, Michael Bailey, Tenant Engagement & Wellbeing Senior Specialist  gill.butler@folkestone-hythe.gov.uk,	Cabinet Member for Housing and Homelessness

<b>Decision Item / Report Heading</b>	<b>Item /Report Summary</b>	<b>Key Decision?</b>	<b>Exemption Class: Fully/Part/Open</b>	<b>Contact Officer</b>	<b>Cabinet Portfolio</b>
	outlined in the report.				
HRA New Build pipeline	Following approval of the HRA business plan, this report updates members on the sites that the Council will be focusing on for the next five years to deliver much needed affordable homes to the HRA.	No	Part exempt	Samuel Aligbe, Chief Officer - Corporate Estate and Development  Samuel.aligbe@folkes tone-hythe.gov.uk	Cabinet Member for Housing and Homelessness
<b>June</b>					
Ship Street Update and disposal strategy	The report provides an update on the planning submission for the site, considers the viability modelling, updates members on the grants received and considers the disposal strategy for the site.	No	Part exempt	Samuel Aligbe, Chief Officer - Corporate Estate and Development  Samuel.aligbe@folkes tone-hythe.gov.uk	Cabinet Member for Assets and Operations, Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy
<b>Date to be confirmed</b>					
Princes Parade	This report will consider the proposal and resources necessary to engage with the community and their representative on the next steps for the PP site.	Yes	Open	Samuel Aligbe, Chief Officer - Corporate Estate and Development  Samuel.aligbe@folkes	Leader of the Council and Cabinet Member for Otterpool Park and Planning Policy



<b>Decision Item / Report Heading</b>	<b>Item /Report Summary</b>	<b>Key Decision?</b>	<b>Exemption Class: Fully/Part/Open</b>	<b>Contact Officer</b>	<b>Cabinet Portfolio</b>
				tone-hythe.gov.uk	
KCC retention of high profile verges/reduction of Flower beds	Follow up report to the KCC highway verge cutting report and decision to hand back all the maintenance to KCC , officers were asked to consider retention of high profile verges and the impact on the proposed original savings. The report will also consider the reduction of some seasonal bedding within the district.	No	Open	Rod Lean, Chief Officer - Place & Growth  rod.lean@folkestone-hythe.gov.uk	Cabinet Member for Assets and Operations
Toilet Service Report	This report considers options to devolve /reduce the service to identify any savings	Yes	Open	Rod Lean, Chief Officer - Place & Growth  rod.lean@folkestone-hythe.gov.uk	Cabinet Member for Assets and Operations
The UK Shared Prosperity Fund (UKSPF)	The report will provide an overview of the current project and achievements to date regarding this programme.	No	Open	Rod Lean, Chief Officer - Place & Growth  rod.lean@folkestone-hythe.gov.uk	Cabinet Member for Place Plan, Heritage, Tourism and District Economy
Market improvement	The report will set out a	No	Open	Rod Lean, Chief	Cabinet Member for

<b>Decision Item / Report Heading</b>	<b>Item /Report Summary</b>	<b>Key Decision?</b>	<b>Exemption Class: Fully/Part/Open</b>	<b>Contact Officer</b>	<b>Cabinet Portfolio</b>
Plan (LUF activation project)	sustainable activation plan to maximise the full potential of Folkestone Town as a vibrant centre with income generation options			Officer - Place & Growth rod.lean@folkestone-hythe.gov.uk	Place Plan, Heritage, Tourism and District Economy
RMP resource business case	A report to request a financial contribution to jointly fund a dedicated resource for the Romney Marsh area linked to the RMP.	No	Open	Rod Lean, Chief Officer - Place & Growth rod.lean@folkestone-hythe.gov.uk	Cabinet Member for Place Plan, Heritage, Tourism and District Economy
				FIELD_OFFICER_TITLE	
				FIELD_OFFICER_TITLE	